

Ms. Michele Edgley

Library Technology Classes Kinder through sixth grade

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Library Mission Statement

The mission of the Library Learning Center is to ensure that students and staff are effective users of ideas and information. A strong Library Learning Center program, administered by a certified Library Technology Teacher, positively impacts student achievement. The Library Technology Teacher is a certified teacher, instructional partner, information specialist and program coordinator.

- As a **certified teacher**, the Library Technology Teacher collaborates with members of the learning community to analyze learning and information needs, to locate and use resources that will meet those needs, and to understand and communicate the information the resources provide.
- As an **instructional partner** and member of the educational team, the Library Technology Teacher promotes and models curriculum development and effective, collaborative teaching.
- As an **information specialist**, the Library Technology Teacher provides leadership and expertise in acquiring and evaluating information resources in all formats.
- As a **program coordinator**, the Library Technology Teacher works collaboratively with members of the learning community to define the policies of the library media program and to guide and direct all the activities related to it.

Class Description

Students in grades kindergarten through sixth grade will visit the library for weekly lessons. During weekly lessons, students learn reading engagement, information and research, digital citizenship, and information skills. I love to share a variety of children's literature that fosters a love reading and encourage students to take books home and return them responsibly. Students should read each class period during checkout and bring a book they are reading if they opt not to check out. "Parents can make an appointment to come to the school/classroom to view the instructional materials being used in the class. Please contact Mrs. Edgley to set up a time. "

Goals and Objectives

Utah's Library follows the Library Media Core Standards approved by the Utah State Board of Education. The Core focuses on the following key areas: Reading Engagement, Information and Research, Digital Citizenship, and Media Literacy. The Core Standards can be viewed at www.uen.org.

Books and Materials

A variety of materials are used to teach to teach the library curriculum. They include the following:

- Library books
- Magazines
- Utah's Online Library
- eBooks, computers
- Additional internet resources.

Policies

Hours of Operation:

- The librarian teaches Monday through Friday from 8:00-3:00. The library is open for 15 minutes after the school bell for students to checkout and return books. If a parent wishes to visit the library or Ms. Edgley, they can make an appointment by emailing at Michele.Edgley@slcschools.org.

Book Check-Out

- **Kindergarteners through Sixth Graders** may check out each week and will have two weeks before they are overdue. Kinder and first grade checkout one book weekly, second and third may checkout two books and upper elementary may checkout three books. Students may make special requests to check out additional books with the librarian with parent approval.

Overdue or Damaged Books

- A student who has forgotten his /her library books on the regularly scheduled day for the class, may not check out until the overdue books are returned.
- If the student fails to return the books two consecutive weeks, an overdue notice is provided. In an effort reinforce responsibility, students should return books when or before getting more books.

Expectations

- **Be Respectful:** Be kind online. We will learn how to be safe, kind and caring in Digital Citizenship.
- **Be Safe:** Please keep books in a clean and safe place. Books will be wiped down and held to avoid spreading virus. This may show books as checked out for several days after they are returned. Don't worry, Mrs. Edgley has never lost a book yet!
- **Be Responsible:** Treat books, computers and materials with care. Keep up with the library lessons. Be prepared to read and learn.

In the Library:

Rewards:

I have Rat Chips, UFOs, books, and other amazing rewards coming to those hard-working students. You may get a bookmark, note, praise letter, and more. The sky is the limit when you are learning in Uintah Library!!

Consequences: My philosophy is to teach the correct behavior. If a student has repeated

- **First:** Students will be warned if their learning behavior is unexpected and prompted with the expected behavior.
- **Then:** If unexpected behavior continues, student will be prompted with expected behavior and warned of a time out from the community/learning group in which they will still be responsible for their learning.

- **Last:** If a student's behavior stops the class' learning the student will need to take a break and the librarian, classroom teacher, and counselor will work with the student to teach the expected behavior to ensure learning for all can resume for the next visit.

Grades: As per district policy, students are graded on a pass-fail basis for most lessons.

Research and digital citizenship will receive grades according to work completed. Thank you for encouraging your students to read and being an example of reading. I am so happy and excited to work with them this year!!